

## TESTING ACCOMMODATIONS AGREEMENT

*Please note that faculty may elect to provide accommodations directly. Please follow your instructor's procedures regarding testing accommodations.*

*I understand that as a student using testing accommodations through the Center for Disability Resources (CDR) my responsibilities for **each** examination are:*

- ❑ To provide instructors with an Accommodation Letter from the CDR prior to scheduling the exam.
- ❑ To return the completed [Test Accommodation Form](#) (which must be signed by the instructor, no later than **one week** prior to the scheduled examination). *Please note that permission from faculty to take an exam at the CDR does not constitute notification to the CDR. Completed forms must be submitted one week in advance. This deadline does not pertain to final exams – final exam deadlines are announced by the CDR each semester.*
- ❑ To notify the CDR of any changes regarding the scheduled examination made by the instructor, which the CDR will confirm. Students wishing to change exam dates and or times due to circumstances beyond the student's control must obtain permission from the instructor and provide the CDR with at least 72 hours notice.
- ❑ To notify the CDR if I will be late, or if I am sick and unable to take the scheduled exam. Please note that make-up exams will only be given with the permission of the instructor.
- ❑ To notify the CDR if after scheduling an exam with the CDR I elect to take the exam in the classroom. Please note that instructors may not be able to provide accommodations if arrangements had previously been made with the CDR.
- ❑ To follow the procedures for testing accommodations in order to ensure the integrity of the examination and testing accommodations.

Continue on Reverse

*I also understand that:*

- The CDR is fully committed to upholding Illinois Institute of Technology's academic standards, course requirements, and the integrity of the academic program. **Cheating or any other form of academic dishonesty is strictly prohibited and engaging in such misconduct may result in disciplinary action.** If an incident or suspicion of cheating occurs while a student is taking an